



# BINGHAM COUNTY PUBLIC WORKS APPLICATION AND PERMIT TO TRENCH OR WORK IN ROAD RIGHT-OF-WAY

83 Frontage Road  
Blackfoot, ID 83221  
(208) 782-3173 - Office  
(208) 785-8063 – Fax

PERMIT # \_\_\_\_\_



All Road Trenching and Road Right-of-Way Work performed within Bingham County shall be in accordance with Bingham County Ordinance Chapter 7 – Road Trenching Permit / Road Right-of-Way Work Permit. All Road Trenching and Road Right-of-Way Work in Bingham County shall require the submission of this application for a Permit to Use the Right-of-Way, with all the designated \$100.00 permit fee and approximate deposit costs indicated within the aforementioned County Ordinance to cover inspection purposes and to insure against any residual damage that may be sustained to a public roadway as a result of a breach of the roadway surface. Performance of work, without submitting an application, with the application permit fee and deposit, and without an authorized permit will result in Bingham County initiating a Stop Work Order and requiring a permit fee of \$200.00, twice the regular amount.

The required deposit amounts are set forth in the charts below for road crossings and Right-of-Way work. The charts represent an initial deposit structure and the amounts set forth may be modified or amended from time to time by resolution of the Board of County Commissioners.

Crossing Type	Deposit Amount	Retention Period	Refundable Amount
Boring	\$100.00	One Year	\$100.00
Gravel Road	\$13.00 per Linear Foot or \$300.00, whichever is greater	One Year	\$13.00 per Linear Foot or \$300.00, whichever is greater
Oil Roads	\$30.00 per Linear Foot or \$800.00, whichever is greater	One Year	\$30.00 per Linear Foot or \$800.00, whichever is greater
Right-of-Way Work	\$100.00	One Year	\$100.00

The deposit for road crossings and Right-of-Way work, or a portion thereof, shall be refunded to the applicant based on the time frames set forth in the schedule found in the aforementioned charts, which time frames shall begin upon sign-off (Page 7) by the Bingham County Public Works Department that the project has been completed. The amount refunded shall be the deposit amount, less any amounts necessary to return the roadway surface as nearly as practical to its original condition. If the County has to repair the roadway in any way, the expense for said repairs will be deducted from the deposit before any portion of the deposit is refunded. Should the cost to the County exceed the amount of the applicant's deposit, the applicant shall be responsible to the County for the payment of any additional expense to return the roadway surface as nearly as practical to its original condition. No new permits will be issued to the Grantee until such claim has been settled.

Each utility company and/or contractor will need to get a permit through the Bingham County Public Works Department for any construction work that is within the County's road Right-of-Way. All fees and deposits will apply. All applicants/permit holders are responsible for all utility locates through the state program Title 55 Chapter 22.

All permittees, individuals, utility companies, and/or contractors extending to third parties are required to follow the latest edition of the Manual on Uniform Traffic Control Devices for signing, traffic control, closing roads, and impeding traffic. Parked equipment and stored materials shall be kept as far away from the travel way as feasible. Items left overnight within 30 feet of the travel way shall be marked and/or protected.

The issuance of this permit in no way supersedes the requirement of the Grantee to obtain a right-of-way from each owner of property over which the construction will cross, or any other required permit.

\_\_\_\_\_  
Grid Address – County Road Name

\_\_\_\_\_  
Owner/Authorized Representative/Permittee

\_\_\_\_\_  
Date Construction Work to Begin

\_\_\_\_\_  
Date Construction Work to End

\_\_\_\_\_  
Contact Phone Number

\_\_\_\_\_  
Weekends & After Hour Contact Phone Number

- 1) \_\_\_\_\_ Method of installation? (Excavation, boring, etc.)
- 2) \_\_\_\_\_ Is the Proper Depth of cover intended over utility?
- 3) \_\_\_\_\_ Has a Traffic Control Plan been provided? (See general provisions note #17)
- 4) \_\_\_\_\_ Has an underground utility line locate been performed?

**TYPE OF UTILITY**

TYPE	Size	Depth	Distance
Telephone			
Cable TV			
Power			
Overhead Utility			
Natural Gas			
Sanitary Sewer			
Domestic Water			
Irrigation Water			
Other (explain)			

APPROVED FOR CONSTRUCTION

PERMIT #: \_\_\_\_\_

By: \_\_\_\_\_  
Bingham County Public Works Representative

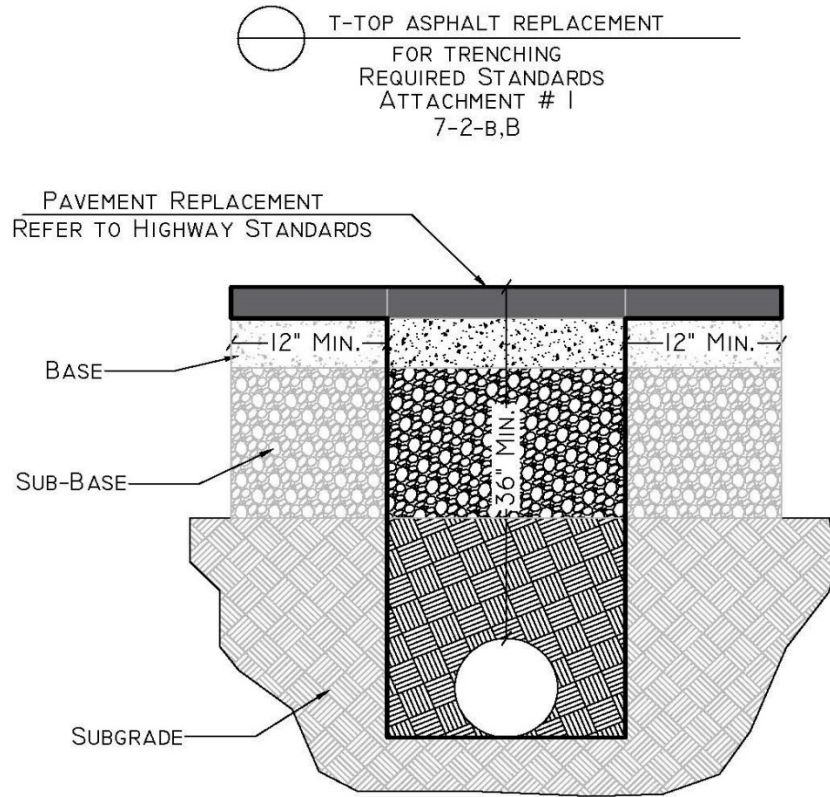
Date: \_\_\_\_\_  
(Permit is valid for 30 days from date of approval)

Please provide a sketch and location of proposed work



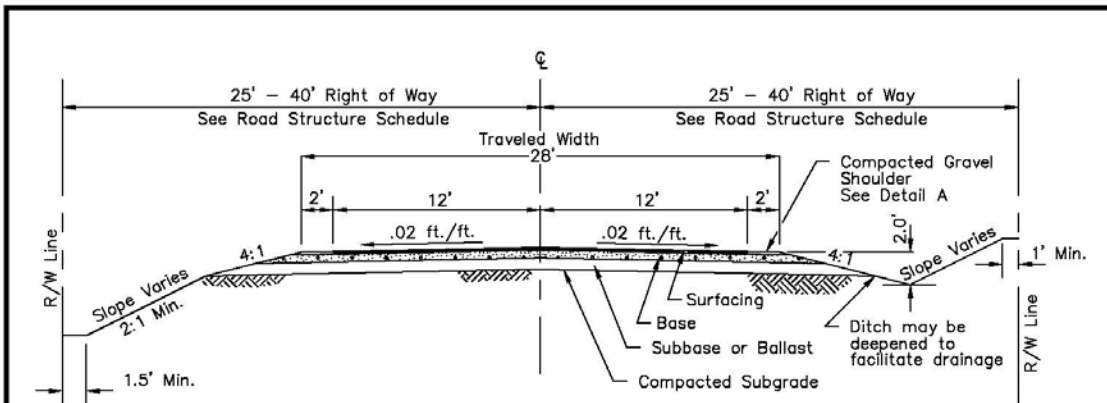
Provide a description of the work being performed:

Authorized standard T-Top replacement for trenching of paved road



NOTES:

Authorized standard Road Cross Section replacement for trenching of paved roads



TYPICAL RURAL ROAD SECTION

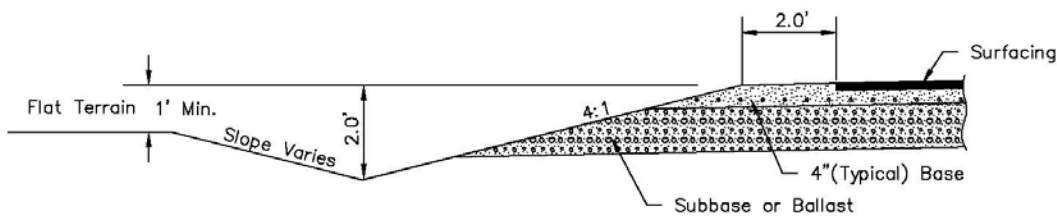
N.T.S.

ROAD STRUCTURE SCHEDULE

Class of Road	Subbase or Ballast	Base Course	Plant Mix Pavement	Traveled Width	Right of Way Width (FT)
Arterial	18"	4"	3"	28'	80
Major Collector	18"	4"	3"	28'	70
Collector	18"	4"	3"	28'	60
Local Residential	12"	4"	2 1/2"	28'	50

Road Structure Sections may vary. Changes to these Section requirements may be based on a Geotechnical Report prepared by a Registered Professional Engineer, or match existing whichever is greater.

1. Road Structure Schedule based on ITD method using "R" Value of 35. If subgrade has an "R" Value less than this Value, submit an alternate section design prepared by a Registered Professional Engineer.
2. Plant Mix Pavement required on designated routes only. However when Gravel surfacing is utilized, Base will be increased to 6".
3. All road construction testing must conform with the current ISPWC (Idaho Standards for Public Works Construction)



DETAIL A

N.T.S.

BINGHAM COUNTY, IDAHO

Revised  
10-30-2018

## GENERAL PROVISIONS:

1. Permittee shall give at least 24 hours advance notice prior to commencing initial work or any future work, which would restrict the flow of traffic.
2. In accepting this permit, the Permittee, its successors and assigns, agrees to hold Bingham County harmless from any and all liability on account of the erection, installation, construction, maintenance, or operation of the facilities located under this permit.
3. Except as herein authorized, no excavation shall be made or obstacle placed within the road Right-of-Way of Bingham County in such a manner as to interfere with the travel over said roadway.
4. If the work done under this permit in any manner involves the disturbance of the traveled surface of the road and/or traffic control devices, said items shall be restored to the satisfaction of Bingham County at the completion of the authorized work either by the Permittee or by Bingham County at the Permittee's expense.
5. If the work done under this permit involves the disturbance of the traveled surface of the roadway or drainage of the roadway the Permittee shall contact the Bingham County Public Works Department for final approval prior to any backfill procedures or reconstruction of said drainage areas.
6. If the work done under this permit interferes in any way with the drainage of the County roadway, the Permittee shall wholly and at their own expense make such provisions to take care of said drainage as directed by the Bingham County Public Works Department.
7. On completion of said work herein, all rubbish and debris encountered shall be immediately removed and disposed of legally. The roadway and roadside shall be left neat and presentable to the satisfaction of Bingham County.
8. All construction work herein shall be done to conform to current Bingham County and Idaho road standards to the satisfaction of Bingham County and the entire expense of said construction shall be borne by the Permittee.
9. The Bingham County Public Works Department hereby reserves the right to order the change of location or the removal of any structure(s) or facility(ies) authorized by this permit, said change or removal is to be made at the sole expense of the Permittee, or its successors and assigns.
10. All such changes, reconstruction or relocation by the Permittee shall be done in such manner as will cause the least interference with the traveling public and/or Bingham County's road work.
11. Natural material (rock, soil, etc.) shall not be removed from the road right-of-way by permittee without permission by the Bingham County Public Works Department.
12. This permit or permission granted shall not be deemed or held to be an exclusive one and shall not prohibit Bingham County from granting other permits or franchise rights of like or other nature to other public or private utilities, nor shall it prevent Bingham County from using any of its roads, streets, or public places, or affect its right to full supervision and control over all or any part of them, none of which is hereby surrendered.
13. The Bingham County Public Works Department may revoke, annul, change, amend, amplify, or terminate this permit or any of the conditions herein enumerated if Permittee fails to comply with any or all of its ordinances, provisions, requirements, or regulations or through willful or unreasonable neglect, fails to heed or comply with notices given, or if the utility here granted is not installed or operated and maintained in conformity herewith.
14. Neither the acceptance of this permit nor anything herein contained shall be construed as a waiver by the Permittee of any rights given it by the Constitution or laws of the State of Idaho or of Bingham County or of the United States.
15. Permittee guarantees all work associated with this permit for a period of one year from the date of final approval. If damage occurs within the Right-of-Way as a result of the work associated with this permit repairs shall be made by the Permittee as directed by the Bingham County Public Works Department and all cost associated shall be at the Permittee's expense. Bingham County reserves the right to require permittee to pay for an independent inspector for any repair work performed before or after the warranty period begins.
16. **Trench Maintenance** – Trenches shall be paved within 3 working days of the completion of the installation of the utility for which this permit is granted. Prior to paving, the Contractor shall check on and maintain all trenches at their sole expense (including weekends) a minimum of twice per day or upon the request of the County to ensure a smooth ride to the traveling public. Should the Contractor fail to maintain and/or complete the project, Bingham County will complete the project and require Permittee to pay all costs associated therewith.
17. **Maintenance of Traffic** – The Permittee shall keep the roadway open and maintained to traffic at all times. During construction, barricades, lights, and other traffic control devices shall be erected and maintained for the protection of the traveling public. If trained flaggers are used, delays shall be minimized at all times. A complete Traffic Control Plan will need to be submitted seven (7) days prior to beginning of work and approved by the Bingham County Public Works Department. Traffic control plan must adhere to requirements of the Manual of Uniform Traffic Control Devices.
18. **Road Closure** – If a road closure is required, contracting firm will notify the emergency dispatch office at (208) 785-1234 and advertise said closure via local radio and newspaper, a minimum of 24 hours before work will begin.
19. **Failure to Obtain a Permit** – Should the facility owner fail to obtain and properly fill out a permit prior to working within the right-of-way, Bingham County Public Works shall suspend the work until such time the permit is approved and possible fines are issued and paid. Failure to comply with the permit process may result in suspension from doing future work within the right-of-way.
20. Permittee is responsible for the replacement of survey monuments disturbed during construction as per Idaho Code Section 55-1613.
21. Casing pipe shall be required for all pressurized liquid pipelines crossing roads, excluding domestic water lines. Casing shall be a minimum 2" larger than pressurized pipe bell and a minimum of schedule 40 steel or C900 plastic. All material must be new.
21. **Final Inspection** – An inspection by a Bingham County Public Works representative is required prior to backfill and after the re-surface procedure is complete.

**SPECIAL PROVISIONS (SP):**

SP1: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I certify that I am the owner or authorized representative of the proposed facility or property to be served and agree to do the work requested hereon in and in accordance with the GENERAL PROVISIONS and the Bingham County Manual for Highway and Street Standards manual.**

**Authorized representative**

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
Mailing Address for Refund

\_\_\_\_\_  
Check #

\_\_\_\_\_  
Check Amount

\_\_\_\_\_  
Email Address

**Bingham County Public Works Department attests that the work approved on this permit has been completed in compliance with the Bingham County Public Works Standard Specification and Drawings.**

**Bingham County Representative**

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Title)