



BINGHAM COUNTY

PLANNING & ZONING/ BUILDING & SAFETY

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https://www.co.bingham.id.us/planning_zoning/planning_zoning.html

DATE: January 6, 2021
RE: Notice of 2018 International Code Adoption; Address Identification; Fee Increase; and Launching of Online Application Software

2018 International Code Adoption

As of January 1st 2021, Bingham County has adopted the 2018 edition of the International Building, Residential, Energy Conservation, Mechanical, and Fuel Gas Codes. Said Codes and Ordinance adopting the same can be found on our website listed above.

Requirement of Address Identification

(Compliance with this section is required in order for a Certificate of Occupancy to be issued)

Pursuant to IBC Section 502.1, New and existing buildings shall be provided with *approved* address identification. The address identification shall be legible and placed in a position that is visible from the street or road fronting the property. Address identification characters shall contrast with their background. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall not be spelled out. Each character shall be a minimum of 4 inches (102 mm) high with a minimum stroke width of ½ inch (12.7 mm). Where required by the Fire Code official, address identification shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a provide road and the building address cannot be viewed from the public way, a monument, pole or other approved sign or means shall be used to identify the structure. Address identification shall be maintained.

Updated Fee Schedule

Fees for our department last saw an increase in 1998. Understanding construction, development trends, and home values have vastly changed over the last 22 years, the Board of Commissioners agreed to increase our fees, in a phased approach over the next 18 months, to ease the burden on our contractors, developers and home owners while the County acclimates to the new fee structure. You can find our fees on our website.

Please be aware that starting construction prior to issuance of a building permit will be double the permit fee and failure to request an inspection on a permitted project, the applicant will be charged an additional 25% of the permit fee (Pursuant to IBC Section 109.4 and Bingham Co. Ordinance 2020-10). Further, any missed concrete inspections will require a letter of engineering to cure the missed inspection.

All accessory structures will be required to pay a non-refundable deposit of \$100 that will be applied to the permit fee, if approved and permitted.

All commercial projects will be assessed at 25% of the permit fee as a Commercial Plan Review fee. This plan review fee is non-refundable and will be in addition to the permit fee. Please have your commercial plans approved by the Fire Marshal prior to submission.

View Point Cloud (OpenGov) – Online Permit Submission and Management

Our department has moved to a fully online, electronic, permit submission and management system. All permits received will be submitted electronically. We acknowledge some of you are excited about this conversion while others may be apprehensive, but please know we understand and will help you along the way to become acquainted with the software. The link is on our website, on the main Planning & Zoning page and again in the Permit Forms section on our website.

Here are some helpful tips for navigating the software:

1. Google Chrome is the preferred browser for this software. Please be aware that some features may not function properly if using an alternate browser.
2. You will need to create a username and password for 24/7 access to your permit, make payment, check the permit status (in plan review, next inspection, communicate with staff, view correction notices, etc.), request inspections, and to print the permit and Certificate of Occupancy/Completion (if applicable). You will use this login each time you need to view a single or multiple permits.
3. Once the Application is completely filled out, you will be asked to attach any required documentation including, but not limited to:

Site layout (*which includes marked distances from ROW and property lines*);

Approach location (*which includes distances from adjacent approaches as well as the width and location of the approach*);

Recorded Deed to the property;

Building plans;

Engineering (if applicable);

Truss detail and layout;

Joist layout;

Septic permit or will-serve letter (*may be uploaded when received but a permit will not be issued without one of these items*);

Footing/foundation plans;

Floor and framing plans;

Heat load calculations and an Energy Code checklist.

Be sure to have the parcel number or existing address available. If you don't know your parcel number, please reference the County's GIS Parcel Viewer at: [Interactive GIS Mapping \(bingham.id.us\)](http://Interactive GIS Mapping (bingham.id.us))

4. After your Application is submitted it will be reviewed by the Planning & Zoning staff. If criteria and adopted Codes are met, the Applicant will be notified via email that they can pay for and print the issued permit.
5. Inspections can be requested through the same online portal, however, the date requested is based upon availability and is not guaranteed. If the date requested is not available you will receive a message in your account with further information. Please keep in mind, after the 2nd re-inspect request an additional fee of \$50/hr. will be applied.
6. A Certificate of Occupancy or Certificate of Completion (if applicable) will be issued after the final inspection has passed. You will have access to these documents in the permit software and will be able to print them for your file.

Please be patient as this is a newly implemented process and we are still working on ensuring it operates efficiently for the public. Again, we acknowledge this is a great transition and appreciate your understanding.

Thank you and Happy New Year!